

GPs'

Dr. Ian Ung
 Dr. Grazyna Pudlowska
 Dr. Laura Pariente



Dr. Jayanthan Manoharan
 Dr. Gnanodini Divaharan

Patient Participation Group Meeting 06.11.2013

	DESCRIPTION	ACTION POINTS
1.	WELCOME Attendees & Apologies Present: Maria Simmans (MS), Jeanette Davis (JD), Deborah Rodriguez (DR), Tony Page (TP), Sandra Lawson (SL), Viliam Holicka (VH)	
2.	Minutes from last meeting Agreed and discussed as few members missed the last meeting	
3.	Dates of next meeting The following meeting will be held on Wednesday 4 th December at 1.30 pm.	
4.	Flu campaign VH informed the group about the current campaign.	
5.	Blood Pressure Reading (over 40 years old) BPR is also one of the QoF points and we are trying to inform patients to have their BP checked regularly.	
6.	Patient Survey The group went through all questions in the last year questionnaire and talked about its lay out too. DR suggested giving a scale option in the question: 'How old are you?' DR would also add question regarding the number of visits in our practice in 2013. It was also agreed to not use question; 'Are you seeing: doctor, nurse...' Last year there were 91 responses.	VH
7.	New member of staff JD informed that we have recruited a new receptionist, who is on duty in the mornings and is also covering lunch time Monday to Friday. ML is on maternity leave now.	
8.	Any Other Business	

Date of next meeting : Wednesday 4th December 2013 1.30 – 3.00 pm