

**Minutes of Patient Participation Group (PPG) meeting**  
**Held at 10.30pm on 14<sup>th</sup> April 2015**

**IN ATTENDANCE:** Jan Lenny, AJ, MS, LM, SL,

**1. Welcome & Apologies**

AJ opened the meeting and welcomed all. Apologies given from Viliam, BL, & PB

**2. Minutes of meeting held on 24<sup>th</sup> March**

Minutes agreed and accepted as correct.

**3. 'Dementia Friend Workshop Update**

AJ reported that the new date still hasn't been arranged.

**4. Lambeth PPG Network meeting 22<sup>nd</sup> April 5-8pm**

AJ handed out paperwork for this meeting and asked if any members could attend, SL and MS said they would attend and report back to group at the next meeting.

**5. Lambeth PPG 'Awareness Week' 1 – 6<sup>th</sup> June 2015**

We had discussions about arranging a 'coffee morning' on Tuesday 2<sup>nd</sup> June from 10am – 12noon. To encourage more patients to join this group.

Jan agreed to send out texts to patients, also posters would be put up in all reception areas.

**6. Streatham PPG network update**

The Streatham PPG Network has not met recently. They meet at Baldry Gardens and there is uncertainty as to whether they can continue there. AJ had suggested that they could have the monthly meetings at SHGP. The SPPG are still awaiting the outcome of their application for TV Monitors for the 8 Streatham surgeries who attend the group.

**7. Streatham Hill Group Practice Update**

Jan reported the following:

- The reception areas are now fully staffed.
- The Enhancement Grant for the Practice was sent off in time.

**8. Any Other Business**

- AJ gave Jan the names of two companies who can install a good phone system, Jan to ask Viliam to get quotes from these companies.
- LM asked if the fire escape would still be in use when the new flats are built next door, Jan said it would still be in use.
- LM also queried the security monitors in the practice, Jan will look into this.
- SL has started a new job so sadly will not be able to continue as a member of this group. AJ thanked SL for all her help and wished her every success in her new post.
- We had a brief discussion on times for next meetings; we decided to try different times of the day to encourage more patients to attend.

9. The meeting closed at 12 noon

**10. Date of next meeting:**

Tuesday 19<sup>th</sup> May at 6.00pm.