

GPs'

Dr. Ian Ung
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Patient Participation Group Meeting 05.02.2014

	DESCRIPTION	ACTION POINTS
1.	<p>WELCOME</p> <p>Attendees & Apologies Present: Patient Group Member 1, Jeanette Davis (JD), Patient Group Member 4, Viliam Holicka (VH), Patient Group Member 3,</p>	
2.	<p>Minutes from last meeting</p> <p>Agreed and discussed as few members missed the last meeting</p>	
3.	<p>Dates of next meeting</p> <p>The following meeting will be held on Wednesday 5th March at 5.30 pm.</p>	
4.	<p>Patient Survey & Action Plan</p> <p>The group discussed the findings of the survey and formulated an action plan for the coming year.</p> <p>The Practice was pleased with the numbers of questionnaires completed (124), which was an improvement of 27 questionnaires from the previous year. It gave the view of 1.55% of the practice population. Overall, 29 % patients felt that our practice is excellent, which is an increase of 2%.</p> <p>Following the evaluation of the survey, the group also discussed if all the questions were relevant and if they should be withdrawn for next year. It was agreed that the group will review the questions again later in the year ready for next year survey.</p> <p>The survey and action plan needs to be added to the Practice website for information.</p>	VH
8.	<p>Any Other Business</p>	

Date of next meeting : Wednesday 5th March 2014 5.30 – 6.30 pm